

2019-2020

Home of the Bulldogs

Rio Del Oro



Elementary School

Family Handbook

1220 Zanes Drive, Plumas Lake, CA 95961

Phone: (530) 749-0690 Fax: (530) 749-9765

School Office Hours 7:40 a.m. -4:00 p.m.



Dear Families,

On behalf of the Rio Del Oro Elementary School staff, welcome to the new school year. Our commitment to student safety, building relationships, and providing enriched learning opportunities for all students makes Rio Del Oro an ideal learning institute. As a staff, we are eager to build relationships and partner with you as we build a culture of communication and collaboration at Rio Del Oro.

This handbook is for your family to reference throughout the year. It is designed as a resource regarding our school's procedures and policies. If you do not find the answer you seek, do not hesitate to contact your child's teacher or the front office.

Sincerely,

Tiffany Steele

Principal

Rio Del Oro Elementary School Mission Statement

Our goal is to enable every student to succeed as creative individuals, critical thinkers, effective communicators and collaborators within the global community. We partner with parents and the community to foster student's academic, social and emotional growth.

At Rio Del Oro, we provide students will a safe and caring learning community where they gain knowledge, skills, and core values necessary to achieve personal success.

PLUMAS LAKE ELEMENTARY SCHOOL DISTRICT **2019-2020 Student Calendar**

		July '19	August '19	IMPORTANT DATES:
		Su M Tu W Th F Sa	Su M Tu W Th F Sa	Staff Development Days Aug 12,13,14 Oct 7
		1 2 3 4 5 6	4 5 6 7 8 9 10	First Day of School August 15
		7 8 9 10 11 12 13	11 12 13 14 15 16 17	Last Day of School June 5
		14 15 16 17 18 19 20	18 19 20 21 22 23 24	
		21 22 23 24 25 26 27	25 26 27 28 29 30 31	HOLIDAYS/SCHOOLS NOT IN SESSION:
		28 29 30 31		Labor Day September 2
				Veterans' Day November 11
				Thanksgiving Break November 25-29
				Winter Break December 23-Jan 10
				Martin Luther King Day January 20
				Lincoln's Birthday Observed February 10
				President's Day February 17
				Spring Break April 13-17
				Memorial Day May 25
				MINIMUM DAYS:
				Elementary Parent Conferences September 25-27
				Elementary Parent Conferences January 29-31
				Riverside Parent Conferences September 26-27
				Riverside Parent Conferences January 30-31
				Last Day of School June 5
				Early Release Staff Development Every Monday
				Last Day of Trimester
				End of Tri 1 = November 8
				End of Tri 2 = March 6
				End of Tri 3 = June 5
				LEGEND:
				○ Minimum/Conference Days All Schools
				○ Minimum/Conference Days Only Elementary
				△ Holiday
				⊗ Staff Development
				◇ End of Trimester
				◇ Early Release Staff Development
		September '19	October '19	
		Su M Tu W Th F Sa	Su M Tu W Th F Sa	
		1 2 3 4 5 6 7	6 7 8 9 10 11 12	
		8 9 10 11 12 13 14	13 14 15 16 17 18 19	
		15 16 17 18 19 20 21	20 21 22 23 24 25 26	
		22 23 24 25 26 27 28	27 28 29 30 31	
		29 30		
		November '19	December '19	
		Su M Tu W Th F Sa	Su M Tu W Th F Sa	
		1 2 3 4 5 6 7	1 2 3 4 5 6 7	
		8 9 10 11 12 13 14	8 9 10 11 12 13 14	
		15 16 17 18 19 20 21	15 16 17 18 19 20 21	
		22 23 24 25 26 27 28	22 23 24 25 26 27 28	
		29 30	29 30 31	
		January '20	February '20	
		Su M Tu W Th F Sa	Su M Tu W Th F Sa	
		1 2 3 4 5 6 7	1 2 3 4 5 6 7	
		8 9 10 11 12 13 14	8 9 10 11 12 13 14	
		15 16 17 18 19 20 21	15 16 17 18 19 20 21	
		22 23 24 25 26 27 28	22 23 24 25 26 27 28	
		29 30 31	29 30	
		March '20	April '20	
		Su M Tu W Th F Sa	Su M Tu W Th F Sa	
		1 2 3 4 5 6 7	1 2 3 4 5 6 7	
		8 9 10 11 12 13 14	8 9 10 11 12 13 14	
		15 16 17 18 19 20 21	15 16 17 18 19 20 21	
		22 23 24 25 26 27 28	22 23 24 25 26 27 28	
		29 30 31	29 30	
		May '20	June '20	
		Su M Tu W Th F Sa	Su M Tu W Th F Sa	
		1 2 3 4 5 6 7	1 2 3 4 5 6 7	
		8 9 10 11 12 13 14	8 9 10 11 12 13 14	
		15 16 17 18 19 20 21	15 16 17 18 19 20 21	
		22 23 24 25 26 27 28	22 23 24 25 26 27 28	
		29 30 31	29 30	

Total Student Days = 180

Board Approved 02/21/2019

Days Before Winter Break 84
Days After Winter Break 96

SCHOOL PROCEDURES

Arrival/Dismissal

Students may arrive on campus no earlier than **7:40 a.m.** and must leave at the end of the academic day, unless participating in an after school activity. Supervision is not provided outside of these hours.

School Hours: Transitional Kindergarten - 5th Grade

	<u>Start</u>	<u>End</u>
Regular	8:00 a.m.	2:30 p.m.
Minimum Day	8:00 a.m.	12:00 p.m.
Modified Mondays	8:00 a.m.	1:30 p.m.

Modified Mondays are designed to provide necessary staff development training and an opportunity for teachers to articulate within and throughout the grade levels, to plan and implement effective instructional strategies and a successful school-wide system of routines and procedures.

Food Services

Plumas Lake Elementary School District is committed to providing nutritious and pleasing meals to all students. Every breakfast and lunch meal meets the USDA requirements for nutrition.

Meal Prices

Student Breakfast: \$2.00

Student Lunch including milk: \$2.75

Milk purchased separately: \$0.50

Eligible students may receive meals free or at a reduced price. Free and Reduced Meal Applications can be found on the district web page plused.org under Nutrition Service Department.

Student breakfast and lunch can be purchased online at myschoolbucks.com.

Home-School Communication

One of the keys to a child's success in school is parent involvement on a day-to-day basis. We will send home newsletters and informational notices to apprise families of school events and news. You can also find important information on our school website, <http://rdo.plused.org>.

Contacting a Teacher

Communication between teachers and parents is extremely important to the educational process. To reach a teacher, please call the school office, email the teacher, or send a note to the teacher. Your child's teacher will contact you as soon as possible.

Communication/Phone Messages

If you need to reach your child in the event of an emergency, call the office at 749- 0690.

Emergency Contacts

Parents are required to fill out emergency contact information for each child enrolled. It is very important that these contacts are kept current. A change in any of the following should be reported to the school office immediately:

- Cell and/or home phone number and physical address
- Parents' work phone number and/or address
- Doctor's name
- Name and phone number of child care provider, friend or relative designated as an alternate or emergency contact

If at any time you are out of town, please send a note to the school with the date/s, length of time, and the name, address, and phone number of the person we can contact in the event of an emergency.

Visiting Campus

We are proud of the educational program offered at Rio Del Oro Elementary School. Parents are always welcome to visit the school and observe in their child's classroom. Please call your child's teacher to arrange a time to visit.

When visiting, please report to the office and obtain a visitor's pass. While observing in the classroom, allow the teacher to continue instructional activities by requesting a separate time to meet to discuss any questions or concerns you may have.

Parents visiting their child at lunch are asked to remain in the cafeteria. When the students are dismissed to the playground, all visitors will report back to the front office to check out. Visitors are not permitted on the playground.

Volunteers

Volunteering at school is encouraged. If you're interested in volunteering, please contact the school office or your child's teacher.

Library and Text Books

The school district furnishes library and text books that are free for the students. If any book is damaged beyond reasonable use, or lost and not returned, parents or guardians will be charged the replacement cost.

Field Trips

Throughout the year, our students have the opportunity to attend Field Trips that enhance the learning that is taking place in the classroom. Students are provided Parent Permission Slips prior to a scheduled field trip. These slips must be signed and returned to the teacher in order for the student to participate in the field trip. Students unable to attend their class field trip for any reason will remain at school and be supervised by a neighboring teacher. Students unable to follow the behavior code on field trips may be returned to the school to be picked up by a parent/guardian.

III Child

Notify the office at (530) 749-0690 on any school day that your child is ill. Please contact the office by 8:30 a.m. A child should not be sent to school if his/her illness is contagious or detrimental to the health of the class. If your child shows any signs of fever, vomiting, rashes, etc., please keep your child at home.

Notify the school immediately in case of contagious diseases such as measles, mumps, chicken pox, impetigo, Norovirus, Influenza, Strep Throat, or the like, so that the school may notify the parents of children who have been exposed. Any students having had a communicable disease may be readmitted only by the school nurse or other designated school personnel with a doctor's note. If a child becomes ill or injured at school, we will give first aid and notify the parent immediately.

Medication 5141.21, Education Code 49423

The Board of Trustees recognizes that students may need to take prescribed medication during the day in order to be able to attend school without jeopardizing their health. When the school has received written statements from the student's physician, designated personnel shall assist the student in taking the medication. All medication must be maintained in the original prescription container. ALL MEDICATION, INCLUDING NON-PRESCRIPTION DRUGS requires a signed release by the attending physician in order for school personnel to administer the medicine on campus.

Food Allergies

In order to accommodate dietary modifications in the breakfast and lunch program at school, a physician's written authorization needs to be submitted to the Health Office at school and to the Nutrition Services Director.

Toys and Electronic Equipment

Toys, electronic equipment, and items that distract from the learning environment are not allowed at school. Items will be held at school, and a parent will be contacted to pick up the item.

Lost and Found

It is recommended that name tags or inked names be placed in all coats, hats, sweaters, jackets, lunchpails and backpacks. If you're missing an item, please visit the lost and found container located in the multi-purpose room. Students can check the container before school, at lunch time, and after school. Students are not to search through the items during class time. Unclaimed books will be returned to the Library. Unclaimed items will be donated to a charitable organization throughout the year.

Pets

Please keep your pets at home. As a safety precaution and for health reasons, dogs (with the exception of a guide dog and his/her trainer) are prohibited from being on the school campus during, before and after school.

Devices

All electronic devices (phones, smart watches, cameras, etc) must be turned off once a student enters the campus. In class, devices must be kept in the student's backpack (not on their person). All electronic devices turned on and/or out of backpacks while on campus will be confiscated and returned only to a parent/guardian with students receiving a disciplinary consequence. The school is not responsible for the loss or theft of these items. Due to privacy concerns, students are not permitted to take photos with their cell phones, or any other camera, while at school.

Closed Campus

To ensure student safety and supervision, Rio Del Oro Elementary is a closed campus. Once a student arrives on school grounds, they will enter the cafeteria and must remain on campus until the end of the school day unless they are being picked up by a parent/guardian or family designee. Students will be called to the front office after parent/guardian or family designee signs them out for the remainder of the school day.

Computer Use

Prior to using school computer resources, parents must sign and return their child's Internet Acceptance form. The Instructional Technology Acceptable Use Agreement is found in our District Wide Discipline Handbook. The purpose of this agreement is to clearly communicate expectations for student use of school technology resources and for the student and parent/guardian to agree to abide by the specified use obligations and responsibilities described in the contract. Students who fail to abide by the policies and procedures for technology use will be subject to disciplinary action, including possible cancellation of network resource privileges.

Bicycles

If you ride your bike to school, you must wear a helmet (California State Law). Cyclists who do not wear helmets will need to have a parent pick-up the bike.

- Riders must walk their bicycle, skateboard, or scooter on school grounds at all times.
- All bicycles, skateboards, and scooters must be parked and locked in the bicycle area. Students riding a bicycle, skateboard, or scooter to school must obey regular traffic rules or the privilege may be revoked.

Addressing a Concern

If you should have a concern regarding your child's performance, or a specific event which occurred at school:

1. Make an appointment with the teacher, as he/she has the most direct contact with your child and is probably the person most aware of the situation that concerns you.
2. If it is not resolved with the teacher, make an appointment to talk with the principal with the front office.
3. If you have a question or concern related to school or district policies, please call the office. Your call will be returned as soon as possible, generally within 24 hours.

Dress Code

The focus of Rio Del Oro Elementary is to promote safety and decency on campus, with the intent of promoting the academic learning environment within the classroom and on campus. Students are expected to be modestly dressed and be neat and clean.

Dress codes are based on two rational:

1. Dress must not present a safety or health hazard.
2. Dress must not be disruptive to the educational process.

The following dress code is in effect for all events and functions of Rio Del Oro Elementary School, including but not limited to field trips, athletic events, after-school activities, etc.

- Clothing and jewelry shall be free of writing, pictures, or any other insignias which: are crude, vulgar, profane or sexually suggestive; advocate racial, ethnic or religious prejudice; or advocate the use of drugs or alcohol or gang affiliation.
- Clothes shall be sufficient to conceal undergarments. See-through or fishnet fabrics, halter tops, tube tops, off-the shoulder, low-cut tops, bare midriffs, skirts or shorts that are inappropriate in length(shorter than mid-thigh), too tight or too baggy(more than 3 sizes too big) and pajama pants are not appropriate.
- Footwear must be worn at all times. For safety reasons platform shoes, high heels, flip flops and backless shoes are prohibited; however sandals may be worn if they have a heel strap. Appropriate athletic shoes must be worn during physical activities.
- Watches, bracelets, necklaces, rings, earrings, etc. should be safe for normal school activity which includes physical education and recess. We are unable to replace lost items; expensive or sentimental jewelry items should not be worn to school.

Title V of the California Administrative Code states that students must be neat and clean and schools have the right and responsibility to reasonably enforce this standard.

Procedures for Violation of Dress Code

A student in violation of the Rio Del Oro School's Dress Code policy will be immediately sent to the office where the student will call home. They will be allowed to return to class when they are appropriately dressed. If they are not able to contact their parent every effort will be made to loan them appropriate clothing.

BEGINNING/END OF DAY PROCEDURES

SAFE ARRIVAL AND DEPARTURES

The Yuba County Sheriff's Department and PLESD school officials work closely to plan for the safe arrival and departure of students at our campus. We are asking for your support and help in the safe loading and unloading of children at Rio Del Oro Elementary School.

1. Assist us in teaching your child to use the crosswalks coming to school and leaving campus.
2. Do not stop in the crosswalk to deliver or pick up your child. California State law prohibits stopping in a designated crosswalk, this constitutes a moving violation.
3. When instructing your child, teach her/him to walk, not run, through the crosswalk.
4. Do not leave your vehicle unattended in the loading and unloading zones in front of the cafeteria, front office and Kindergarten buildings. Parents must park in a designated parking space in the parking lot if they plan to leave their vehicle.

PLEASE ADVISE ANY DRIVER WHO MAY TRANSPORT YOUR CHILD TO OR FROM SCHOOL OF ALL DROP OFF/PICK UP PROCEDURES LISTED ABOVE. THANK YOU FOR SUPPORTING ARRIVAL AND DEPARTURE PROCEDURES ENSURING A SAFE ENVIRONMENT FOR ALL STUDENTS.

Morning Drop Off

Students may arrive at school between 7:40 a.m. and 8:00 a.m.. They should report to the designated area for their grade level. Breakfast is served in the cafeteria in the morning and second chance breakfast is served during morning recesses.

End of the Day Procedures

Pick-Up

At the end of the school day students will walk with their classes to the front of the school to their designated pick up area. All students need to be picked up at 2:30 p.m.

Bike Riders/ Walkers

All students who ride their bike or walk to and from school need to check out with their teacher and ride/walk directly home.

Bus Riders

Students riding the bus will check out with their teacher and walk to the bus loading area. All bus riders are expected to be on time for the bus. All students riding a district school bus are expected to follow Bus Rules and Regulations distributed to bus riders the first week of school. Plumas Lake Elementary School District Bus Rules and Regulations are located on the district web site www.plusd.org under the Department tab/Transportation Forms and Schedules.

Bus passes can be purchased at the district office.

Attendance Procedures

School Attendance/Absences

It is the parent's/guardian's responsibility to ensure that students attend school promptly and regularly. (Educational Code, Article 6, Section 48290). Following any absence, the student should bring a signed parent note to school stating their full name, reason, and date of absence. In addition, parents may call the office at (530) 749-0690 to leave this information on voice mail or with the attendance clerk. **Any absence not cleared within two (2) school days will be treated as truancy.** The law specifically states that a pupil must be legally excused for compulsory attendance purposes for the following situations:

- Personal illness or injury
- Quarantine
- Medical, dental, optometric, or chiropractic service rendered
- Attendance at the funeral of an immediate family member
- Exclusion for failure to present evidence of immunizations
- Exclusion from school for a contagious disease

The attendance clerk will keep a record of all absences. Serious attendance problems will be referred to administration for action, and referral to all appropriate agencies will be made.

Independent Study

When students know they will be away from school for at least five consecutive days, the school can assign work through an Independent Study Program. If the work is completed and the Independent Study Agreement is fulfilled, students will receive credit for being in school. Parents must inform the office in sufficient time to enter into an agreement.

Tardy Policy

An emphasis is placed on students arriving to school on time. Late students often miss the focus of the day and disrupt the flow of the lesson for other students. It is the responsibility of the parent and student to be on time each day for school. If a student arrives 10 minutes or more after school is in session, the student must obtain a Tardy Slip in order to enter their classroom. A parent/ guardian must accompany the student to the office and submit the reason for tardiness when arriving 30 minutes or more after school start time. Parents of students who are habitually late to school will be notified and a parent/student/administrator conference will be required.

Early Dismissal

Individuals picking up students before the normal release time must pick up the student from the school office. If you are unable to pick up your son/daughter from school, send a signed note to the school with the name of the person you have authorized to pick up your child that day. When we receive the note, the office will call you to confirm this before releasing your child. It is strongly suggested that this person is listed as an emergency contact. **Students will only be released to individuals with a note or if they are on the emergency contact list.**

Academics

Homework

The purpose of homework is to reinforce academic skills taught in school. Homework is the responsibility of the student and designed to be completed independently.

*Suggested Homework Time Guideline:

K-1st Grade 5-10 minutes daily, in addition to reading to a family member

2nd Grade 15-20 minutes daily, in addition to reading to a family member

3rd-5th Grade 20-30 minutes daily, in addition to reading to a family member

Make-up Work

Students shall be given the opportunity to make up work missed due to an excused absence or suspension and shall receive full credit if the work is turned in within a week's time frame upon return to school.

Report Cards

Standards-based report cards are sent out three times per year, on a trimester basis.

Ten Ways to Support Your Child Academically

1. Get your child to school on time, every day.
2. Read to your child 30 minutes per day or listen to your child read aloud.
3. Provide a quiet place to do homework.
4. Schedule regular homework time and review homework with your child.
5. Read and respond to all notices via emails, phones, or flyers sent home.
6. Feed your child nutritious food and meals.
7. Ensure your child gets at least 8-10 hours of sleep per day.
8. Exercise with your child.
9. Attend all school events and celebrations.
10. Volunteer in your child's classroom, work and attend the Harvest Festival, serve on a school committee, or participate in the Rio Del Oro Parent Teacher Organization (PTO).

Student Recognition and Celebrations

Each month, Rio Del Oro hosts the P.A.W.S Assembly. This is a time to recognize students for various accomplishments throughout the month. Teachers will notify parents if their child is receiving an award. We welcome parents to join us as we celebrate your child's successes.

P- Perfect Attendance

A- Academic Success

W- Wonderful Citizenship

S- Success Skills

Perfect Attendance

Students demonstrating perfect attendance are recognized on a monthly and year- end basis in an awards ceremony.

Academic Success

Students demonstrating academic growth on ELA and Math concepts will be recognized for their performance, in addition to students performing at the proficient or advanced levels.

Wonderful Citizenship

Students will be recognized formally for their citizenship at school each month. To qualify for a Citizenship Award, a student must demonstrate the following attributes:

- Use time productively, be attentive, and participate in class activities
- Work independently, cooperatively, and accept responsibility
- Complete and turn in 95% of assignments and homework
- Follow school rules, and not receive any citations or referrals
- Demonstrate self-control and seek help if needed
- Show caring for self and others

Success Skill

Each month, we focus on a specific success skills that support students social and emotional growth. Each month, students who demonstrate these skills attributes will be recognized.

Elective Awards

Students showing work ethic and focus in the elective classes; art, music, and physical education will be recognized each month.

Behavior Management

School Management System

At Rio Del Oro Elementary, our behavior management system focuses on positive rewards and interventions to support each student. It is our goal for students to learn to self regulate and to manage their emotions and behaviors throughout the day.

We seek to teach students how to deal positively with problems and how to make positive choices. Rio Del Oro's behavior management system includes component of positive recognition, clear and consistent expectations and guidelines, and fair and relevant consequences.

School Expectations

School and Classroom Expectations

Rio Del Oro Elementary School has a school-wide discipline policy that supports each teacher's classroom plan and provides a safe and orderly environment with which students can study, learn, and grow. If your child has any problems whatsoever, you or your child should contact your child's teacher or a school staff member so that we may help.

We appreciate the cooperation and support of parents during the often difficult process of student discipline. A positive and effective home/school partnership helps bring about the best possible outcome for everyone involved. Students are expected to adhere to school expectations when they are under supervision of any staff member; aides, bus drivers, yard duty supervisors, specialty staff, substitute teachers or volunteer workers.

Teachers will send home a copy of their classroom expectations during the first week of school.

School-Wide Expectations

During the first weeks of school, and at intervals throughout the year, all staff will teach and model the following school-wide expectations:

- Be Safe
- Be Respectful
- Be Responsible

Cafeteria Expectations

During lunch time, students are expected to follow the school-wide expectations. In addition, students need to:

1. Wait quietly in line
2. Walk to your assigned table
3. Speak in soft voices
4. Please do not bring glass containers or soda
5. Raise your hand to be dismissed
6. Clean your space after eating

Playground Expectations

On the playground, students will adhere to the school-wide expectations. Also, students will remember to:

- Play in designated supervised areas
- Only use provided recess equipment
- Use appropriate restrooms

Bullying Prevention

Anti-Bullying

Rio Del Oro Elementary School deems bullying a violation of a student's right to attend a safe public school and that it negatively impacts a child's ability to learn.

Rio Del Oro Elementary is committed to providing every student with a safe and nurturing school, free from bullying and harassment, so every student can work towards achieving their full academic potential. Students who bully will be subject to administrative interventions and, depending on the severity of the incident, are subject to disciplinary action; including suspension per California Education Code 48900(r).

Administrative interventions may include but are not limited to: a) referral to a counselor or school psychologist, b) parent contact and meeting, c) participation in anti-bullying lessons and curriculum, d) lunch/recess detention and/or e) non-participation in school sponsored extra-curricular activities, field trips and assemblies.

What is bullying?

- Bullying is aggressive behavior that involves unwanted, negative actions.
- Bullying involves a pattern of behavior repeated over time.
- Bullying involves an imbalance of power or strength.

Types of Bullying

- Verbal bullying including derogatory comments and bad names.
- Bullying through social exclusion or isolation.
- Physical bullying such as hitting, kicking, shoving, and spitting.
- Bullying through lies and false rumors.
- Having money or other things taken or damaged by students who bully.
- Being threatened or being forced to do things by students who bully.
- Racial bullying.
- Cyber bullying (via cell phone or Internet).

How can students help stop bullying? If it is safe, speak up.

- Say something like, "Stop it!"
- Tell an adult.
- Be a friend to the person who is being bullied. Talk with them, sit with them at lunch, and play with them at recess.
- Set a good example. Do not bully others.

Reporting Bullying

Report any bullying online using the QR code or going to rdo.plusd.org and clicking on the stop bullying link. Thank you for partnering with the school to put a stop to bullying.



What can parents of young children do about school bullying?

Parents are their children's first teachers. Therefore, parents' words and actions at home will be imitated by their children in other settings. The most important opportunity that parents have is to speak and act in a respectful way and to solve problems fairly and peacefully. Being a positive role model means teaching children respect and peaceable behaviors by example. Suggestions for ways to be a positive role model are as follows:

At home

- Talk with children often and listen carefully to what they have to say.
- Discuss bullying behavior and how hurtful it can be to others.
- Make behavioral expectations clear and be consistent with discipline when siblings and peers engage in hurtful teasing and bullying.
- Help children understand the meaning of friendship by modeling friendly behavior and showing how friends act positively toward each other.
- Discuss the fact that people are individuals and everyone develops characteristics and personalities that make them who they are.
- Model basic manners and respect for family, friends, and peers.
- Urge children to tell an adult when they are being bullied.

At school

- Learn the school rules, expected behavior, and consequences of bullying.
- Participate at school, offer services, and attend school-sponsored activities.
- Communicate regularly with your child's teacher.
- Report bullying behavior immediately when you become aware it is happening.
- Ask for and accept the school's help whether your child is a target, a bully, or a bystander.

If your child has experienced conflict or confrontation with a bully, build his or her confidence and independence with reassurances:

- He or she is not at fault, and the bully's behavior is the problem.
- Everyone is entitled to respect, and he or she does not deserve being bullied.
- You will work with the school staff to address the problem. You are committed to helping the school protect your child and other children from bullies.
- You will meet with your child's teacher, the principal, and/or the school counselor.

SUSPENSIONS AND EXPULSIONS

SUSPENSIONS AND EXPULSIONS

Students may be suspended for assault and/or battery, theft, vandalism, obscene acts, fighting, abusing, insulting, threatening or harassing behavior; theft, leaving the campus without permission, profanity/obscene gestures, possession or use of tobacco, slurs, willful disobedience, disrupting school activities, gambling or forging.

Suspensions may be from one to five days. A student is not to be on campus nor attend or participate in any school sponsored activity for the duration of their suspension.

The law and/or board regulation requires an Expulsion recommendation if a student commits any of the following:

- Serious physical injury to another person or a fight involving the use of a weapon.
- Possession of a firearm, knife, explosive or other dangerous object of no reasonable use to the pupil at school.
- Intent to sell any controlled substance.
- Robbery or extortion.
- Possession of, or under the influence of, any controlled substance including alcohol, drugs, cough syrups, inhalants, paint thinner, glue, etc.
- Multiple suspensions may also be grounds for an expulsion recommendation.

DISCIPLINARY CONSEQUENCES FOR BEHAVIORAL VIOLATIONS

Section 48900 (r) state that a pupil may be suspended or expelled for acts that are related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

1. While on school grounds;
2. While going to or coming from school;
3. During the lunch period whether on or off the campus.
4. During, or while going to or coming from, a school sponsored activity.

Educational Code	Violation
48900 (a1)	<u>Fighting / Use of force or Violence</u> Caused, attempted to cause, or threatened to cause physical injury to another person.
48900 (a2)	Willfully used force or violence upon the person of another, except in self-defense.
48900 (a1)	Mutual fight between two students
48915 (a1)	Causing serious physical injury to another person
48900 (a,k)	Threatening or attempting to incite a fight or riot
48900 (q)	Hazing
48260, 48261 48262	<u>Attendance</u> Absent from school without a valid excuse (truant)
48900 (k)	Failure to remain in class or designated area. Entering a building that is unsupervised
48900 (k)	Failure to remain on campus during the school day.
	<u>Cheating / Forgery / Plagiarism</u>
48900 (k)	Cheating /Plagiarism
48900 (f,g,k)	Changing a grade in a teacher's computer or grade book
48900 (k)	Forgery or falsification of signature or voice
48900 (k)	<u>Computer Hacking / Inappropriate Access</u> Accessing inappropriate sites, Violation of acceptable use policy
	<u>Damage</u>
48900 (f)	Caused or attempted to cause damage to private or school property
	<u>Dress Code</u>
48900 (k)	Dress code violation, vulgarity on clothing, inappropriate appearance
	<u>Drugs / Alcohol</u>
48900 (c) 48915 (c)	Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, an alcoholic beverage, or an intoxicant of any kind.
48900 (d)	Unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind.
48900 (j)	Unlawfully possessed or otherwise offered, arranged, or negotiated to sell any drug paraphernalia.
48900 (p)	Offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
	<u>Explosives</u>
48900 (b) 48915 (a2)	Possession, use, or sale of explosives or fireworks.
	<u>Gambling</u>
48900 (k)	Gambling
	<u>Indecent Exposure</u>
48900 (i,k)	The display of bare parts of the body that, according to the standards of the individual's surroundings, would otherwise be covered by clothes.
48900 (i,k)ç	"Pantsing" another student

Educational Code	Violation
48900.3	<u>Hate Violence</u> Students in grades 4-5 may be suspended or recommended for expulsion for causing, threatening or attempting to cause, or participating in an act of hate violence defined as willfully interfering with or threatening another person's personal or property rights because of race, ethnicity, national origin, religion or sexual orientation. Speech that threatens violence, when the perpetrator has the apparent ability to carry out the threat, may be considered an act of hate violence.
48900 (k)	<u>Inappropriate Objects</u> Possession of the following articles is not allowed at school: <ul style="list-style-type: none"> • Articles denoting gang affiliation • Audio/video equipment, cameras • Gambling objects - dice, cards, taro cards, dominoes • Electronic games • Spikes • Slam books
48900 (k)	<u>Inappropriate Objects (con't)</u> <ul style="list-style-type: none"> • Stink Bombs • Pacifiers • Water Pistols • Water balloons • Laser Pointer • Spray paint • Oversized markers • Any Items inappropriate to a school setting
48900 (o)	<u>Intimidation</u> Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that pupil from being a witness or retaliating against that pupil for being a witness.
48900 (a1,k)	Hard Looks – Looking at another person in a threatening or challenging way.
48900 (k)	<u>Littering</u> Littering
48900 (k)	<u>Loitering</u> Failure to leave campus in a timely manner after dismissal, on or about any campus without a valid reason
48900 (i)	<u>Profanity / Vulgarity</u> Possession of obscene, demeaning, or racially inappropriate materials
48900 (i)	Swearing, writing, gestures and / or the use of obscene language directed towards another student.
48900 (i)	Committing an obscene or vulgar act. Use of profanity
48900 (i)	<u>Profanity / Vulgarity (con't)</u> Swearing, writing, gestures and / or the use of obscene language directed towards a staff member or other adult
48900 (e) 48915 (a4)	<u>Robbery</u> Committed or attempted to commit robbery or extortion.
48900 (n) 48915 (c4)	<u>Sexual Assault</u> Committed or attempted to commit a sexual assault or battery
48900.2	<u>Sexual Harassment</u> Sexual harassment includes, but is not limited to unwelcome sexual advances, requests for sexual favors, and/or visual, verbal, or physical conduct of a sexual nature.
48900 (g)	<u>Theft</u> Stolen or attempted to steal school property or private property.
48900 (l)	Knowingly received stolen school property or private property.

Educational Code	Violation
48900 (a1)	<u>Threats</u> Threatening to cause harm to another student
48900.4	Threatening to cause harm to a school employee, Terrorist threats against school personnel or property
48900 (h)	<u>Tobacco</u> Possessed or used tobacco, or any products containing tobacco or nicotine products.
48900 (v)	<u>Truancy</u>
48900 (b) 48915 (a2)	<u>Weapons / Dangerous Objects</u> Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object
48900 (b)	Possession of a knife or other dangerous object of no reasonable use to the pupil.
48915 (c2)	Brandishing a knife at another person
48900 (m)	Possessed an imitation firearm or look-alike gun that is similar in properties to an existing firearm as to lead a reasonable person to conclude the replica is a firearm.
4895 (c1)	Possessing, selling, or otherwise furnishing a firearm
48900 (k)	<u>Willful Defiance</u> Failure to follow staff directive / disruptive behavior
48900 (k)	Willful defiance of school rules and / or staff
48900 (k)	Disruptive behavior in "Buddy Class" or time-out room.
48900 (k)	<u>Willful Defiance (con't)</u> Public Displays of Affection
48900 (k)	Spreading rumors "Play fighting"
48900 (k)	Student who arrives on any PLUSD campus without administrative approval while serving home suspension.